

Albert Luthuli Municipality



ANNUAL REPORT FOR THE YEAR 2008/2009

**COMPILED BY : THE MUNICIPAL MANAGER
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CHAPTER 1

INTRODUCTION AND OVERVIEW

1. FOREWORD

FROM THE DESK OF THE EXECUTIVE MAYOR

Albert Luthuli is our municipality named after Chief Albert Luthuli who was the President of the ANC in 1952. Under his leadership the ANC became much stronger. In 1960 Chief Luthuli received the Nobel Peace Prize for bringing peace in the country and the world. He saw how poor his people were and always strived for the betterment of their lives. We are proud of Him. He is a shining example of dedication to serving people.

There is a commitment that is rooted in the Freedom Charter, Reconstruction and Development Programme. This commitment necessitate that we work tirelessly towards the objective of providing basic services to our people.

As we reflect back to the progress made since 2000, I think all of us can agree with me that the previous Council tried to deliver, but the circumstances under which they were operating, contributed to the difficulty to spend on the finances allocated during the 2005/06 financial year.

We need to fulfill our mandate of providing Free Basic Services to those who cannot afford the provision of water, electricity, refuse and sanitation services. I am very much concerned about the number currently benefiting from free basic services. The number is very low if you compare it with the statistics on Census 2001. We must work towards meeting the millennium targets as informed by the State of the Nation Address, the State of the Province Address and the 2006 ANC Elections Manifesto. Clear timeframes are provided that by 2008, all households will have access to Clean Running Water; by 2010, all Households will have Sanitation; by 2012, all Households will have access to Electricity, and that Unemployment and Poverty be halved by 2014.

A provision has been made for thousands of households to benefit from the 6KL of Free Water per month; 50 KW/H of Free Electricity per month to qualify households. Furthermore we will provide subsidies or give the less 50 % discount on refuse removal and sanitation to all qualifying households as per policy for the Indigents. We still continue to provide Rebates on Taxes as it was in the previous year. Qualifying households will have to make applications for the concession.

As government we are committed to finding appropriate responses to economic challenges. I have asked the Municipal Manager to begin to record all BEE companies benefiting from the procurement of services from the municipality and each year I would like to see that list growing and new organizations emerging.

We must prioritize job creation through the Expanded Public Works Programme and poverty alleviation over self-enrichment and uncontrolled greed. We are committed to: Clean Governance, Equity and the Fight Against Corruption.

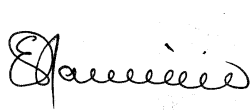
To ensure that you are well-informed of the progress we have made towards the fulfillment of our promises we make to you, legislation requires us to prepare this Annual Report wherein we outline all our successes and failures and also tell you what we are going to do to improve where we are lacking. We also give you our plan for the next financial year. We promise to report fully on the achievements of each financial year.

I want to thank the Municipal Manager, Mr. D R Mango and all our staff for the work they do to bring a better life to all people of Albert Luthuli Municipality and compiling the Annual Report on that.

And last, but not least, my comrades and colleagues, the councilors, I want to thank you all for your hard work and efforts you display during the consultation processes. We have been elected to serve our people, and by providing them with a better quality of life, I think we are fulfilling that mandate.

Your inputs on this Annual Report will be highly valued.

I Thank You



Honourable Cllr ES Dhlamini
Executive Mayor

According to section 46(1) of the Local Government: Municipal Systems Act, 2000 (Act No. 32 of 2000), a municipality must prepare for each financial year an annual report consisting of the following:

- (a) *a performance report reflecting –*
 - (i) *the municipality's, and the service providers', performance during that financial year, also in comparison with targets of and with performance in the previous financial year;*
 - (ii) *the development and service delivery priorities and the performance targets set by the municipality for the following financial year; and*
 - (iii) *measures that were or are to be taken to improve performance;*
- (b) *the financial statements for that financial year prepared in accordance with the standards of generally recognized accounting practice*
- (c) *the audit report on the financial statements and the report on the audit performed in terms of section 45(b); and*
- (d) *any other reporting requirements in terms of other applicable legislation.*

This annual report sets out to outline the performance of each of the departments of the municipality, the Project management Unit, and some of its service providers.

CHAPTER 2

PERFORMANCE HIGHLIGHTS

Albert Luthuli Municipality consists of six departments and the Internal Audit. The six departments are the following:

- Planning and Economic Development
- Corporate Services
- Community Services
- Finance
- Public Safety
- Technical Services

The Project Management Unit (PMU) has been outsourced. It is in the Technical Services department.

The Internal Audit is an independent unit headed by the Internal Auditor.

The performance highlights of each municipal department, the PMU and the Internal Audit Unit follows hereunder.

ANNUAL PERFORMANCE REPORT

2008/09 FINANCIAL YEAR

1. PURPOSE OF THE REPORT

The purpose of the report is to comply with section 46 Of the Municipal Systems Act (MSA), 2000, Act 32 of 2000, as well as section 121 of the MFMA (Municipal Finance Management Act), 2003, Act 56 of 2003. The report has been compiled to form part of the Annual Report since it does not contain the Annual Performance Report, in line with section 121(2)(b) and (c) of the MFMA.

2. LEGISLATIVE CONTEXT

In terms of the Municipal Systems Act of 2000, Act 32, 2000, when a municipality compiles an Annual Performance Report, the following should be reflected:

- (a) the performance of the municipality and the each of the external service providers which provided services during that financial year;
- (b) a comparison of the performances referred to in paragraph (a) above, with targets set for and performances in the previous financial year; and
- (c) measures taken to improve the performance.

The Annual Performance Report forms the basis for the development of the Service Delivery and Budget Implementation Plan for the annual cycle. Similarly, the Annual Performance Report also serves as a performance linkage in between the quarterly reports.

Forming part of the Annual Report, which itself is compiled in compliance to section 121 of the MFMA, section 121(2) states that it needs to provide a record of the activities the municipality undertook during the financial year to which it relates. It provides a report on the municipal performance against the budget for that financial year in order to promote accountability to its communities.

2.1. Integrated Development Plan (IDP)

The IDP is one of the most important and strategic documents of the municipality. It is a five year plan, reviewed annually, which determines the strategic direction and vision of council.

Having approved its IDP before implementation on the 1July 2008, guided by the IDP Process Plan and the District Framework, Albert Luthuli Municipality enjoined itself to the obligation to report, through such a report, on the activities undertaken during that particular year.

2.2. Budget for 2008/09 financial year

The budget process was carried out at the same time as the IDP processes. The IDP/Budget was then approved, having undertaken a public consultation process to source community inputs.

2.3. Service Delivery and Budget Implementation Plan (SDBIP)

The SDBIP is an important element in the service delivery process since it translates all the IDP objectives into tangible and implementable projects, thereby making service delivery a reality, therefore providing a basis for performance management. Through the SDBIP, the Executive Mayor is able to hold the Municipal Manager accountable as head of administration and the municipality is able to account to the communities. It enables the Municipal Manager to hold all the managers accountable to him, accountable. The communities, at the same time, are also able to monitor the functioning of the municipality. The SDBIP must determine the performance agreements which are entered into between the employer and the employees.

During the financial year under review, the SDBIP was formulated and approved by the Executive Mayor and it reflected all the required elements, namely, the performance of the institution per department; the targets as per the IDP document as well as the budget for projects for the financial year.

2.4. Performance Management System (PMS)

The Performance Management System of Albert Luthuli was approved by council in May 2007, alongside other key documents relating to performance management. Prior to the approval of these documents, a consultation process was undertaken which included various stakeholders within the communities around the municipality.

Furthermore, all the Section 57 Managers and other Managers (Assistant Directors on contract) have signed the performance agreements as required.

At least one workshop was conducted during the course of the financial year just to make the councilors and the officials familiar with the performance management process.

Quarterly performance reports from different municipal departments were submitted to the Planning and Economic Development department which then consolidated these into one report for consideration by the Accounting Officer. Besides the quarterly reports, all municipal departments compiled monthly reports which were considered by council during council meetings.

Between the 26 August and November 2009 the municipality conducted an annual performance evaluation of departments in line with the Municipal Planning and Performance Regulations (2006) and the municipal performance management policy which was approved by council as indicated above.

3. METHODOLOGY FOLLOWED DURING THE COMPILATION OF THE REPORT

Premised on the above-mentioned information, the report will reflect deliverables in terms of the departmental projects/programs constituting the service delivery of the municipality, reflecting the responsible manager. Reasons for any deviation during the implementation of the projects/programs are clearly outlined.

In the report, all the departments have tried to reflect, in terms of percentages, the extent to which departments have tried to achieve or attain the targets of objectives set for a particular period. It needs to be noted though, that some of the projects are/were of a long term in nature, therefore, it was difficult in other instances to determine the correct percentage in terms of achievement. The performance of departments is reflected here-under:

3.1. DEPARTMENT: PLANNING AND ECONOMIC DEVELOPMENT
ACTING DIRECTOR: MS W M MKHWANAZI

PROJECT	OBJECTIVE	KPI	TARGET	VARIANCE / DEVIATION & REASON-IF ANY	PROGR IN %
BASIC SERVICE DELIVERY					
Housing.					
Housing Development Plan	To develop and implement a Housing Dev. Plan for ALM	Housing Dev Plan for the municipality	30/06/09	Council is still to approve the Housing Chapter developed by service provider.	60%
Development of low-cost housing.	Develop and maintain a data base of people in need of low-cost housing	Database of beneficiaries	30/06/09	Erehwon Business Enterprise (service provider) appointed to develop a list of beneficiaries, is conducting a verification process and capturing the forms into the system. Information was supposed to be submitted to the Department Human Settlement by end June 2009.	50%
Middle to higher income housing.	To plan and facilitate the development of middle to higher income housing in ALM	Number of middle to higher income houses built	30/06/09	A service provider to develop Pieter du Bruyn Park in Carolina appointed. Mpumalanga Housing Finance financed a number of houses in Caropark. Absa Development proposed a pilot project of "Breaking New Ground" housing development in Badplaas. No progress was made since the land belongs to National Government and it must be transferred to the municipality.	40%
Building Management.					
Building plans.	To ensure that all new buildings are constructed according to approved building plans	300 new houses build; new building plans	30/06/09	Most building plans are not submitted for approval. Community members do not realize the importance of submitting building plans when upgrading their properties.	40%
Building regulations	To enforce building regulations in the entire ALM	100% of buildings complying	30/06/09	ALM is vast and rural in nature– only one official (Building Inspector) is responsible for the whole municipality.	30%
	To provide building control services and implement a uniform tariff structure for approval of building plans	100% of satisfied clients served	30/06/09	None.	100%

Environmental Management.	To develop and implement an Integrated Environmental Management Plan for ALM To ensure compliance with environmental management legislation and policies	Integrated Environmental Management plan 100% compliance	30/06/2009	A service provider was appointed in accordance with our application to develop an EMP for ALM Vacancy prioritized for 2009/10 financial year. Enforcement to be effected as soon as the vacancy is filled.	50% (done by DALA)
Direct support from Province.	To request direct support from Province on various issues; e.g. Integrated Environmental Management Plan, etc	Minimum five (5) successful requests	30/06/09	The province appointed service providers to assist ALM with the development of the following sector plans: LED Strategy, EMF, Housing Development Plan, SDF/LUMS.	60%

LOCAL ECONOMIC DEVELOPMENT

PROJECT	OBJECTIVE	KPI	TARGET	VARIANCE / DEVIATION & REASON-IF ANY	PROGR IN %
LED AND TOURISM					
Tourism	To promote tourism in the municipality	Number of promotions held	30/06/09	In the process of establishing a Tourism Committees in the municipality for all the units. Tourism Awareness training conducted	40%
Develop an LED Strategy	Identify opportunities relating to Local Economic Development	Draft LED Strategy	30/06/09	LED Strategy compiled by FuMani Ma Africa (service provider), an LED Workshop conducted on 1 / 4 / 2009.	50%
Develop an LED Strategy	To create jobs and alleviate poverty in ALM	Number of job opportunities created	30/06/09	Council must first adopt and then approve the LED Strategy before it could be implemented.	70%
Marketing	To market the business opportunities in ALM	Number of campaigns or initiatives conducted with specific groups.	30/06/09	Elukwatini Fresh produce market : A lease agreement was entered into with JZM and GT Trading on 13/5/2009. The market is running. Luthuli Resorts: Tenders were issued for the development of a resort and a service provider was appointed end June 2009. Mayflower Mall: A developer was appointed for this development. Pieter Du Bruin Park: A developer has just been appointed to develop this residential area in Carolina.	60%

Promote economic development	Form partnership with stakeholders, namely, hospitality and tourism industry, Chamber of Commerce, community groups and private sector to promote economic dev.	Development Protocol booklets	31/05/2009	LED Forum not in place as yet. Upon development of the strategy, sector forums, namely, Mining Forum and Local Business Chamber will be established.	50%
Art, culture and heritage	Promote arts, culture and heritage in ALM	Number of cultural heritage events.	30/06/09	Barberton Makhonjwa Mountain: UNESCO is still to declare this site a world heritage site. In the meantime, an agreement was signed between Albert Luthuli and Umjindi municipality.	40%

PMS AND IDP

PROJECT	OBJECTIVE	KPI	TARGET	VARIANCE / DEVIATION & REASON- IF ANY	PROGRESS IN %
Compilation and submission of performance reports	Ensure that departments adhere to Municipal Planning regulations	Reports compiled and submitted in time	Quarterly	None	100 %
Update and implement ALM PMS	Track departmental performance & suggest remedial actions	Improved PMS policy/Framework	At least once in a financial year	None	100 %
Facilitate community involvement on IDP processes	Ensure that municipality adhere to chapter 4 of the MSA	Number of public meetings conducted	Quarterly	None	100 %
Involve Traditional Leaders in all planning processes	Source inputs from critical / key stakeholders within the municipal boundary	Number of consultative meetings conducted	Quarterly	Not all Traditional Leaders within ALM have been able to attend IDP meetings.	96 %
Incorporate community needs into the IDP document	Ensure that IDP contains/reflects the needs of the community	Nature of community needs incorporated into the IDP	Quarterly	None.	100 %

TOWN PLANNING

Process applications for re-zoning	Change of Land use in formal urban areas	Number of applications processed	quarterly	Some applicants did not submit the required documentation.	95 %
Process applications for sub-division and consolidation of sites	Densification or consolidation of sites	Number of applications processed	Quarterly	Some applicant did not submit relevant documentation.	96 %

3.2. DEPARTMENT: FINANCIAL SERVICES
ACTING DIRECTOR: MR. P J NHLABATHI

PROJECT	OBJECTIVE	KPI	TARGET	QUARTER				VARIANCE/DEVIATION & REASON (IF ANY)	PROGRESS IN %
				1	2	3	4		
1. INCOME AND POVERTY RELIEF									
1.1 Improve meter reading function [IDP Ref 4(c)] <ul style="list-style-type: none"> Project: Obtain meter reading equipment/ devices Budget: R76.600 Project: Conversion of prepaid electricity meters for registered indigents Budget: R300.000 Actual spent to 30/6/09: R287.756 	To ensure that meter reading is done timely and accurately	100% compliance as per Project Plan	R76.000	R76.000					100%
1.2 Conduct a meter audit (included in data cleansing of GSDM) <ul style="list-style-type: none"> Project: Data cleansing Budget: R432.000 Actual spent to 30/6/09 	Increase in payment of municipal services	100% compliance as per Project Plan	R432.000			R162.792	R124.964		100%
1.3 As per IT Implementation Plan (Dept 031)									

<ul style="list-style-type: none"> Project: <i>Connectivity/refurbishment of all Finances offices to the financial system</i> <p>Budget: R150.000 Actual spent to 30/6/09: R96.106</p>	Connectivity/refurbishment of all Finance offices to the financial system	100% compliance as per Project Plan					R96.106		Specifications for Silobela and Badplaas have been finalised Appointment	100%
1.4 Maintain the new Valuation Roll <ul style="list-style-type: none"> Project: <i>Implement the new Valuation Roll on the financial system</i> <p>Budget: R200.000 Actual spent to 30/6/09 (MIG & Own Funds: R494.169</p>	To broaden the income base of Council	To have all properties reflect on the financial system	17389 properties	R500.000	R389.645			R104.524		100%

PROJECT	OBJECTIVE	KPI	TARGET	QUARTER				VARIANCE/DEVIATION & REASON (IF ANY)	PROGRESS IN %
				1	2	3	4		
2. BUDGET									
Financial Statements									
2.1 Change 2007/08 IMFO format to GAMAP/GRAP format	Ensure timely submission of Financial Statements (MFMA)								
<ul style="list-style-type: none"> Project: <i>Special projects GAMAP</i> 		Changed Financial Statements	31/03/09				R211.753		100%

<p>Budget: R700.000 Actual spent to 30/6/09 (FMG & Owns Funds): R211.753</p> <p>3. ADMINISTRATION</p> <p>Asset Management (Vote 038)</p> <p>3.1 Maintain the Asset Register</p> <ul style="list-style-type: none"> Project: <i>Prepare and implement a GAMAP/GRAP Asset Register</i> <p>Budget: R700.000</p>									
		100% compliance as per Project Plan	31/10/08	R462.475	R88.000				100%

3.3. DEPARTMENT: CORPORATE SERVICES
DIRECTOR: MR S.F MNDEBELE

PROJECT	OBJECTIVE	KPI	TARGET	VARIANCE/DEVIATION & REASON IF ANY	PROGRESS IN %
Municipal Buildings & Facilities(Community Halls)	<ul style="list-style-type: none"> To ensure the extension of life span of the buildings To promote positive & good image towards the public To ensure more end users are attracted to use our facilities To provide adequate furniture to all community halls. 	<ul style="list-style-type: none"> Number of community halls with an extended lifespan. Increase number of end-users All community halls having furniture 	<ul style="list-style-type: none"> 50% of all community halls renovated 100% of all community halls having furniture 	Budgetary constraints	<p>No community hall was renovated</p> <p>30% of community halls were furnished</p>
Council Chamber	<ul style="list-style-type: none"> To provide for proper & decent council structure for council meetings To provide adequate space for Council sitting 	Provision of council chamber.	Improved image of the municipality.	Council have not yet decided where the Council Chamber will be built	
Policies and by-laws	<ul style="list-style-type: none"> To apply effective control & punitive measures To regulate municipal processes & procedures To afford public, access to information To provide for effective and efficient governance in the municipality 	<ul style="list-style-type: none"> Policies developed & reviewed. By- laws developed Improved Adherence to laws and regulations 	<ul style="list-style-type: none"> 75% of policies developed and reviewed 20% of by-laws developed 		<p>30% of policies were developed</p> <p>10% of by-laws were developed</p>
Land Administration	<ul style="list-style-type: none"> To provide erven for development To provide for land invasion control measures 	<ul style="list-style-type: none"> Number of people officially occupying land Minimum land invasion 	<ul style="list-style-type: none"> 80% provision of erven to community Legal occupation of land 		30% of erven was provide to community

Ward Committees	<ul style="list-style-type: none"> To provide for administrative support (office space & equipment) Provision of training Public address system 	<ul style="list-style-type: none"> 11 ward committees provided with office space 12 ward committees. provided with office furniture 22 ward committees provided with office equipment 	<ul style="list-style-type: none"> Improved community participation and service delivery. 		100%
Batho Pele	<ul style="list-style-type: none"> To educate municipal employees on the Batho Pele principles To ensure that all municipal buildings comply with these principles in terms of signage 	<ul style="list-style-type: none"> Number of municipal employees workshopped on Batho Pele principles. Number of offices provided with signs and names boards. 	<ul style="list-style-type: none"> Changed behaviour and attitude among municipal employees. Reduce number of clients landing in incorrect offices. 		All Managers and Batho Pele change agents per department were workshopped
Human Resource Management Capacity Building	To maximize leadership, individual and organisational capacity in order to deliver quality service to the community of ALM	Number of staff and councillors trained in order to achieve the personal development plan targets.	50% of total staff trained in order to achieve PDP targets		50% of staff and councillors were trained
Employee Assistance Programme	To provide constructive assistance to every employee, who is experiencing any form of personal problem.	<ul style="list-style-type: none"> The EAP unit established Employee Assistance Programme that offers increased productivity, retention of good staff and reduced workplace accidents be operational. 	Reduction in poor performance and increased productivity	The EAP unit was not established due to budgetary constraints	
Staff Components and Recruitment	To achieve employment equity targets by recruiting, promoting and training employees in accordance to the municipal goals.	All vacant posts filled in accordance to municipal employment equity targets.	Appointment and promotion of all employees and applicants from the previously disadvantaged background		100% of the vacant funded posts were filled in

3.4. DEPARTMENT: COMMUNITY SERVICES
DIRECTOR: Mr. A. N MAHLANGU

PROJECT	OBJECTIVES	KPI	TARGET	VARIANCE/DEVIATION & REASON-IF ANY	PROGRESS ON %
WASTE MANAGEMENT					
Procure and provide household bins	To ensure that the refuse removal, street cleaning services are properly operated and managed	Number of household with access to waste removal services	July 09 – Dec 09	We deviated from the budgeted number (1000) to 800 household bins due to limited budget.	Completed as targeted
Procured two LDV's for Team leaders			Oct 08 - Jan 09	None	Completed as targeted
Purchase Compactor truck and Skip truck	To extend services to cover areas that are yet covered in the already serviced areas	Household with access to basic level of solid waste collection	July 08 - Apr 09	None	Completed as targeted
CEMETRIES AND PARKS					
Purchase ten brush cutters	To support the dev. of parks, recreation and cultural facilities in partnership with community organisation	Number of developed parks and recreational facilities	Aug 08 - Jan 09	None	Completes as targeted
Fencing of council cemetery	To ensure sufficient capacity of cemetery facilities	Number of cemetery fenced	July 08 – Aug 09	None	Complete
To plant 250 trees	To ensure the implementation of the Mpu. greening project	Number of trees planted in ALM	Aug 08 - Marc 09	126 trees planted. Due to winter we couldn't continue.	Partially done
PRIMARY HEALTH CARE SERVICES					
Procure sign and services standard	To ensure compliance with health standard	Number of sign posts in clinic for service standard	July 08 - Dec 08	None	Completed
ENVIRONMETAL HEALTH SERVICES					
60% of residents receive Environmental Health Services	To conduct environmental health awareness in the community	Number of environmental awareness and clean-up campaigns conducted	July 09 - June 09	None	Completed

LIBRARIES					
Fundza for Fun competition	To promote a culture of reading in the community	Increased membership and usage	Jul 08 – April 09	None	Completed
Provide infrastructure tables, chairs and shelving	To educate learners to be OBE learners	Increased library orientation towards research	Jun 08 – Jun 09	None	Completed
Book selection from MPLIS	To provide books and IT software	Increase members and users on tertiary level	June 08-Marc 09	None	Complete
SOCIAL DEVELOPMENT - HIV/AIDS					
Public education, condom distribution and promote openness	To create continuous awareness campaigns	Number of awareness campaigns	July 08 – June 09	None	Complete
SPORTS,ART & CULTURE					
Launch ALM Sports Council	To support and development of various sporting codes	Number of sporting codes existing in ALM	June 08 – Sept 09	None	Complete
MORAL REGENERATION					
Conduct back to school campaign	To install moral and values and to ensure sustainability of culture	Number of communities with moral and values	July 08 – July 09	None	Complete
TRANSVERSAL ISSUES					
Identify organised groups and disseminate information and advice women about sourcing economic opportunities	To support programmes for disabled groups	Number of groups supported	July 08 – Jun 09	None	Complete
UMSOBOMVU YOUTH FUND					
Assist women in heading co-operatives	To co- ordinate and give support to Umsobomvu programmes in ALM	Number of youth and women having access to Umsobomvu	July 08 - Jun 09	None	Complete

3.5 DEPARTMENT: TECHNICAL SERVICES
DIRECTOR: Mr N E NETSHISHIVHE

3.5.1 INTRODUCTION

The purpose of this annual report is to avail performance information as well as information regarding challenges on projects implementation, eradication of the backlogs and operational matters.

3.5.2 STRUCTURE OF THE TECHNICAL SERVICES DIRECTORATE

During the 2008/9 financial year the Technical Services Directorate comprised of the following sub units:

- Electricity
- Water and Sanitation
- Roads and Storm Water
- Project Management Unit

It is worth mentioning that large gaps existed on the management of the directorate during the year as indicated by the following:

- The current Director: Technical Services (Mr. HE Netshishivhe) only came on board in July 2009
- The positions of Ass. Director: Electrical is vacant
- The position of Ass. Director Civil and Ass Director Water and Sanitation were filled by MJ Nkosi (Mr.) and Mr. Dira Modimogale respectively. Mr. HE Netshishivhe was further appointed as a responsible person in terms of occupational health and safety act to enable the municipality to hold distribution license.
- The PMU unit has been outsourced to VCL Consulting engineers from the 1st of July 2007 till to date.

Support provided by the Development Bank of South Africa (DBSA) through the Siyenza Manje Programme and other stake holders must be acknowledged for helping to alleviate this strain throughout the financial year.

3.5.3 PERFORMANCE OF THE TECHNICAL SERVICES DEPARTMENT

The evaluation of performance of the Directorate: Technical Services for 2008/9 is terms of 3 areas:

- Project Implementation
- Backlogs Eradication
- Operation and Maintenance

3.5.3.1 Projects Implementation

The Technical Services Directorate was responsible for the implementation of the projects that are indicated in Annexure 1 (Project Progress Report for End of June 2009).

The achievements made up to the end of June 2009 can be summarized as follows.

3.5.3.2 Water and Sanitation Backlogs

Ward No.	Location	Population	No. of HH	Backlog				Comm Type	People with Adequate Water	People with no Water	People Requiring Extension	People Requiring Water Upgrades	People with Poor O&M	People With Poor Management
				Water		Sanitation								
				Pop.	No. of HH	Pop.	No. of HH							
1	DIEPDALE	9,063	1842	0	0	4930	1002	Rural - Dense Village > 5000	9,063	0	0	0	0	0
	DAVIDDALE	0	0	0	0	0	0	Farming	0	0	0	0	0	0
	DEWET	342	67	0	0	342	67	Rural Scattered		142			0	0
	NORTHDENE	188	40	188	40	188	40	Rural Scattered	0	0	0	165	0	0
	SYDE	561	110	561	110	561	110	Rural Scattered	0	200	200	61	100	0
2	FERNIE	19,691	3986	19691	3,986	11490	2326	Rural - Dense Village > 5000	0	0	5907	13784	0	0
	NGODLOMEZI	1,100	200	0	0	550	100	Rural - Small Village <= 5000	1,100	0	0	0	0	0
3	DUMBARTON	340	70	291	0	340	70	Rural Scattered	0	0	0	0	291	0
	Sophier	121	25	121	25	121	25	Rural Scattered	0	121	0	0	0	0
	NDONGA	480	80	480	80	480	80	Rural Scattered	0	0	0	480	0	0
4	MAYFLOWER	16,340	4300	8141	2142	3173	835	Rural - SmallVillage <= 5000	8,199	0	741	2000	0	5400
	Mountain view	802	211	57	15	0	0	Rural Scattered	0	57	0	0	0	0
5	REDHILL	4,007	890	2225	494	1508	335	Rural - Small Village <= 5000	1,782		225	0	0	0
	SLOVO	3,084	690	1028	230	559	125	Rural - Small Village <= 5000	2,056		300	0	0	0
6	SWALLUWS-NEST	2,784	559	2149	527	0	0	Rural - Small Village <= 5000	1,132		149	2000	0	0
	ROBINSDALE	950	190	950	190	950	190	Rural - Small Village <= 5000	620	0	80	250	0	0
	BETTYS GOED	1,855	356	1208	232	1855	356	Rural - Small Village <= 5000	2,210	0	208	1000	0	0
	HEREFORD	755	170	741	167	755	170	Rural - Small Village <= 5000	49	500	250	0	0	0
	Waverley	355	80	355	80	0	0	Rural - Small Village <= 5000	70	100	0	0	100	0
	Matsheketsheeni	395	89	395	89	395	89	Rural Scattered	0	0	0	100	295	0
	SINQOBILE / ESANDLENI	1,013	212	1013	212	1013	212	Rural Scattered	0	507	0	0	0	507
7	MAYFLOWER GATE	908	200	454	100	872	192	Rural Scattered	154		75	225	0	0
8	DUNDONALD	1,274	283	846	188	824	183	Rural - Dense Village > 5000	428	0	846	0	0	0
	OSHOEK	1,480	257	288	50	1480	257	Rural - Small Village <= 5000	1,192	0	144	144	0	0

	HARTBEESKOP	2,673	479	223	40	999	179	Rural - Small Village <= 5000	2,450	0	223	0	0	0
	SLOVO (Emabaleni)	670	120	670	120	670	120	Rural - Small Village <= 5000	0	670				
	Houtbost	446	80	391	70	446	80	Rural Scattered	56	90	0	0	300	0
	AANKOMST	2,243	475	2243	475	2050	475	Rural - Small Village <= 5000	0	0	480	1763	0	0
	SMITHFIELD	1,482	314	236	50	774	164	Rural - Small Village <= 5000	1,246	0	236	0	0	0
9	Ngodini	444	94	189	40	444	94	Rural Scattered	255	0	0	189		0
	The Brook	160	34	142	30	0	0	Farming	0	0	0	142	0	0
	Idle High	71	15	71	15	71	15	Farming	0	0	0	142	0	0
	Thembisa	118	25	118	25	0	0	Rural Scattered	0	189	0	0	189	0
	Phaphama	71	15	71	15	0	0	Rural Scattered	0	200	0	0	744	0
10	ELUKWATINI	12,320	3,200	3080	800	770	200	Rural - Dense Village > 5000	9,240	0	928	0	0	0
	Arhemburg	1,348	350	0	0	1348	350	Rural - Small Village <= 5000	1,348	0	0	0	0	0
11	GLENMORE	7,276	2,700	2910	600	10345	2133	Rural - Dense Village > 5000	4,366	0	2425	0	485	0
	NTABABOMVU	750	130	750	130	0	0	Rural Scattered	0	300	0	300	150	0
12	EKULINDENI	6,928	1,600	4471	1500	0	0	Rural - Small Village <= 5000	2,457	0	0	4471	0	0
	DIEPGEZET	150	50	0	0	0	0	Mine that has closed	150	0	0	0	0	0
	NHLABA	1,543	327	127	27	1,543	327	Rural - Small Village <= 5000	1,416	0	127	0	0	0
	Kranskop	378	80	378	80	378	80	Rural Scattered	0	0	0	378	0	0
	S'dzakeni (Josephsdale)	236	50	236	50	94	20	Rural - Small Village <= 5000	0	236	0	0	0	0
	ENGONINI	946	200	118	25	946	200	Rural - Small Village <= 5000	828	0	118	0	0	0
13	MALAHLEKA	806	162	806	162	766	162	Rural Scattered	0	500	0	306	0	0
	Khuzulwandle,	3,451	850	1218	300	1218	300	Rural Scattered	2,233	1218	0	0	0	0
9,14 & 20	NHLAZATSHEA	26,330	,724	4000	870	4862	1057	Rural - Dense Village > 5000	22,330	0	778	0	0	0
15	CAROLINA	4,517	1,373	0	0	0	0	Urban - Formal Town	4,517	0	0	0	0	0
	Phase X	1,546	470	0	0	0	0	Urban - Formal Town	1,546	0	0	0	0	0
	Protea East,	987	300	0	0	0	0	Urban - Formal Town	987	0	0	0	0	0
	Mzamo	757	230	0	0	0	0	Rural Scattered	757	0	0	0	0	0

Ward No.	Location	Populati on	No. of HH	Backlog				CommType	People with Adequa te Water	People with no Water	People Requiri ng Extensi on	People Requiring Water Upgrades	People with Poor O&M	People With Poor Manage ment
				Water		Sanitation								
				Pop.	No. of HH	Pop.	Bo. Of HH							
16	LOCHIEL	3,037	602	1500	300	1700	337	Urban - Formal Town	1,537	0	0	1500	0	0
	Belvedere	101	20	101	20	101	20	Rural Scattered	0		101	0	0	0
	Kantswele	237	47	237	47	237	47	Rural Scattered	0		237	0	0	0
17	BADPLAAS	273	350	0	0	0	0	Urban - Formal Town	273	0	0	0	0	0
	Elandsfontein,	68	15	68	15	68	15	Farming	0	0	0	0	68	0
	Grootkop,	56	12	56	12	56	12	Rural Scattered	0	56	0	0	0	0
	Engelsedraai,	87	18	87	18	87	18	Farming	0	87	0	0	0	0
	Ndubazi	87	18	87	18	87	18	Rural Scattered	0	87	0	0	0	0
	DLAMINI	9,450	2,100	1900	422	2320	516	Urban - Formal Town	7,550	0	900	0	1000	0
18	AVONTUUR	702	150	234	50	0	0	Rural - Small Village <= 5000	468	100	234	0	0	0
	TJAKASTAD ,	14,998	3,207	999	206	2459	507	Rural - Dense Village > 5000	13,999	0	0	1000	0	
	Schoeman	187	40	187	40	187	40	Rural Scattered	0	0	0	87	100	0
	MBEJEKA	360	80	675	150	360	80	Rural Scattered	-315	675	0	0	0	0
19	BOSVILLE	957	226	199	47	0	0	Rural - Small Village <= 5000	758	0	200	0	0	0
	Pampoen,	846	200	846	200	212	50	Rural Scattered	0	0	0		1000	0
	KALWERSKRAA L	154	26	0	0	0	0	Rural Scattered	154	0	0	0	0	0
	MOOIPLAAS	4,081	842	1143	222	216	42	Rural - Small Village <= 5000	2,938	0	1143	0	0	0
	STEYNSDORP	768	180	0	0	0	0	Rural - Small Village <= 5000	768	0	0	0	0	0
	VLAKPLAAS	958	153	0	0	0	0	Rural - Small Village <= 5000	958	0	0	0	0	0
21	MANTJOLO	565	108	0	0	565	108	Rural - Small Village <= 5000	565	0	0	0	0	0
	Rural Albert Luthuli	17,336	2,779	3967	458	5,085	1,230	Farming	4,918	0	13,369	783	1,455	0
22	SILOBELA	9,125	2,556	0	0	0	0	Urban - Formal Town	9,125	0	0	0	0	0
	Crossroads,	812	200	609	150	0	0	Rural - Small Village <= 5000	203	0	406	0	0	0
	Nkanini Portion 1	406	100	365	90	0	0	Rural - Small Village <= 5000	41	0	325	0	0	0
		212,186	48,383	60,000	16,606	73,850	15,760		127,934	6,035	30,624	31,270	6,277	5,907

3.5.3.3 Roads Backlogs

To be determined through a road development master plan. The master plan will be funded by DBSA

3.5.3.4 Electricity Backlogs

Approximately 4000, households are without direct access to electricity. The alternative source of energy shall be decided and implemented during the next financial year

3.5.4 Operation and Maintenance

3.5.4.1 Water and Sanitation

KPI	Indicator	Target	Achievement
Develop and implement the operation and maintenance plan	Operation and Maintenance plan developed and implemented	28 August 2009	Not Funded
Review the WSDP and align it to the IDP	WSDP reviewed and adopted by Council and DWAF	31 March 2009	The municipality is currently developing WSDP, to be completed by end of March.
Conduction of section 78(2) assessment for water and sanitation	Section 78(2) assessment conducted and to be submitted to council for approval.	30 June 2010	Section 78(1) is completed and section 78(2) under way
Facilitate the development of water and sanitation provision policy and promulgate by-laws	Policy developed and adopted by Council	31 March 2010	Not done to be completed in March 2010
Reduce the water service access to households by 50%	50% of household water backlog gain access to water supply (approx. 2000 h/h)	30 June 2009	913 h/h achieved
Reduce the sanitation backlog to household by at least 20%	20% of households gain access to sanitation by end of June 2008 (approx. 4000 h/h)	30 June 2009	3265 h/h achieved
Improve the quality of potable water supply	Quality of potable water supply complies with the general standards set by DWAF	Monthly	Has been achieved
Conducting a hydro census for all water boreholes in the municipality	Hydro census for all water boreholes is conducted and presented to Council on all status of boreholes	30 June 2009	Not done - due to budget constraints

3.5.4.2 Roads and Storm Water

KPI	Indicator	Target	Achievement
To improve the maintenance of our municipal roads	Machinery and equipment dispatched and working in various areas of the municipality.	Monthly	Achieved
Reduce the gravel main access roads	Kilometers of access roads tarred	5 km 30 June 2009	1km tarred
Recruitment of Operators for TLB and grader	Appointments made	30 June 2009	Has been achieved

3.5.4.3 Electricity

KPI	Indicator	Target	Achievement
To upgrade the bulk infrastructure in Carolina, Silobela and Badplaas	Electrical supply to Carolina is upgraded and less outage is reported	30 June 2009	On going
Improve the maintenance of street lights	All street lights are efficiently lighting in all areas available.	30 June 2009	Has been achieved
Reduce the electricity backlog by 10%	10% of electricity backlog addressed	30 June 2009	Has been achieved

3.5.5 Key Challenges

- The directorate experienced capacity shortfalls as a result of a low staff turn-over and the failure to compete with other employers for technical skills with regards to the package offered, the working environment and lack of skills retention strategy
- Lack of municipal by-laws resulted in the municipality unable to control offenders properly.
- Under-funding on operation and maintenance is resulting in the deterioration of the existing infrastructure.
- Inadequate planning and insufficient definition of processes to be followed in the implementation of projects resulted in slow implementation and under spending. A number of contracts had to be terminated as a result of poor performance and sub-standard work.
- Lack municipality sector plans resulted in reduced effectiveness of understanding the state in which our infrastructure is at and so unable to understand the life span of individual asset.
- Inadequately developed O&M systems have resulted in reduced effectiveness of our service delivery

It must be noted however that the directorate has achieved the following shortcomings in the department, these achievements include:

- Outsourcing the Project Management Unit.
- Improving the filing system and recording of information,
- A process has started to analyze the operation systems so as to develop appropriate O&M manuals and similar efforts are being done for project implementation.

3.5.6 ELECTRICITY PROJECTS

	Project Category/ Objectives	Project / Programme Indicators		Total Project Budget	Approved 2008/09 budget	Targets	Phy si cal Prog ress	Correc tive Action	Revised target	Physical Pro gress	% Expendi ture vs Budget
			Empl target								
	ELECTRI CITY PROVI SION	Electricity connections to 435 households	80	2,000,000	2,000,000	22-Jul-09	65%	Deeds of cession are signed to fast track the projects	30-Sep-09	0%	0%
		To provide electricity connections to 676 rural households(2007/8)	151	5,090,000	5,090,000	30-Jun-09	100%			96%	96%
		Providing fully functional street lights and high mass lights	2	250,000	250,000	30-Jul-09	90%		30-Aug-09	85%	55%
	Sanitation Provision										
		Provision of VIP's in Diepdale (Tinkulungwane)	12	1,965,000	174,000	30-Jul-09	100%			100%	100%
		Provision of VIP's in Diepdale (Tinkulungwane)phase 2	18	1,965,000	1,000,000	22-Jul-09	60%		22-Jul-09	60%	60%
		Provision of VIP's in Sandleni and Singobile	17	2,000,000	630,000	30-Jul-09	100%			100%	100%
		Provision of VIP's toilets in Slovo Redhill glenmore plus Donga and Dumberton	110	3.000.000	3,000,000	30-Jul-09	100%			100%	100%
		Provision of VIP's in Slovo Redhill and Dundonald		3.000.000	800,000	23-Jul-09	60%		23-Jul-09	100%	100%
		Provision of VIP's in Bettysgoed and Robinsdale	25	1,892,000	1,000,000	30-Jul-09	100%			100%	100%
		Provision of VIP's in Bettysgoed and Robinsdale ph2	18	1,892,000	892,000	11-Jul-09	60%		11-Jul-09	60%	60%

		Provision of VIP's in Hereford	22	12,000,000	810,000	30-Jun-09	100%			100%	100%
		Provision of VIP's in Ekulindeni,Nhlaba Kranskop, Josefdal, Enkanini, Sahulube	20	500	500,000	30-Jun-09	100%			100%	100%
		Provision of VIP's in Ekulindeni,Nhlaba Kranskop, Josefdal, Enkanini, Sahulube ph 2	14	335,000	335,000	27-Jul-09	60%		27-Jul-09	60%	60%
		Provision of VIP's in Dlamini A-D	15	2,500,000	2,500,000	11-Nov-09	15%		11-Nov-09	%	0%
		Provision of VIP's in Malahleka and Khuzulwandle	28	1,000,000	1,000,000	30-Jun-09	100%			100%	97%
		Provision of VIP's in Fernie ward2 and ward3	32	3,000,000	3,000,000	30-Jun-09	60%		11-Nov-09	60%	60%
		Provision of VIP's in Nhlazatshe 2,4A and C	30	3,000,000	1,000,000	30-Jun-09	100%			100%	86%
		Provision of VIP's in Pampoen	18	2,880,000	1,318,000	30-Jun-09	100%			100%	100%
		Provision of VIP's in Nhlazatshe 3 Belvedere, Aankomst and Lochiel	35	939,588	2,000,000	30-Jun-09	100%			88%	87%
		Provision of VIP's in Nhlazatshe 6,7 and Armburg (phase1,2 &3)	35	2,814,639	2,000,000	30-Jun-09	100%			100%	100%
		Provision of VIP's toilets in Nhlazatshe and surrounding areas	49	2,000,000	2,000,000	30-Jun-09	100%			100%	100%
		Provision of VIP's in Nhlazatshe 1 and Surrounding Areas	30	1,000,000	2,000,000	30-Jun-09	100%			100%	100%

		Provision of VIP's in Mantjolo and Mbhetjeka	14	1,200,000	800,000	30-Jun-09	90%		11-Nov-09	90%	100%
		Provision of VIP's in Mbhetjeka and part of tjakastad	17	500,000	725,873	30-Jul-09	0%		30-Jan-09	0%	95%
	Water borne sewer	Waterborne sewer at Goba, Mayflower Ext E and Phola	11	500,000	500,000	15-Nov-09	0%		31-Mar-09	0%	0%
		Silobela sewer network	60	16,000,000	2,500,000	15-Jul-09	0%		15-Jul-09	0%	70%
		Sewer network in Elukwatini B	35	12,000,000	2,000,000	20-Oct-09	0%		31-Mar-09	0%	0%
		Water of sewer Network in Solomon and B3 (feasibility study)	21	1,629,383	1,000,000	25-Nov-09	0%		31-Mar-09	0%	0%
		Deep Rural Areas: Caithness, Mission, Armburg, Magudu, Belvedere, Engelsedraai(GSDM)	80	1,000,000	1,000,000	30-Jun-09	35%		31-Mar-09		35%
		Provision of VIPs in Oshoek, Teekloof and Hartebeeskop	10	500,000	500,000	30-Jan-09	0%		31-Mar-09		0%
Water services	Capital Projects										
	To increase the provision of rural household water facilities.		Employment target				Physical Progress	Corrective Action	Revised target	Physical Progress	% Expenditure vs Budget
		Provision of water reticulation to KaNtshwele, Ntababomvu, Mafufumbe and Caithness, Esandleni, Block 6A Waverly and Matjeketjeni	30	1,670,000	1,670,000	25-Nov-09				0%	

		Provision of water reticulation to Oshoek, Mashonamini Hartbeeskop and Smithfield	45	2,000,000	2,000,000	26-Nov-09	0%		2009/10	0%	0%
		Water Conservation and Demand Management	60	4,000,000	4,000,000	27-Nov-09	0%		2009/10	0%	0%
		Extention of water reticulation in Robinsdale	15	200,000	200,000	28-Nov-09	0%		2009/10	0%	0%
		Provision of basic water supply to deep rural areas in Redhill and Slovo	15	1,000,000	1,000,000	29-Nov-09	0%		2009/10	0%	0%
		Water supply at Fernie (Aerilin, Mandela Section and Clinic Section)	10	500,000	500,000.00	30-Nov-09	0%		2009/10	0%	0%
		Yard connection to 200 hh in Dlamini	10	500,000	500,000.00	20-Oct-09	0%		2009/10	0%	0%
		Silobela Ext 2 water reticulation	10	1,529,727	500,000.00	20-Oct-09	100%			100%	100%
		Silobela Ext 4 water reticulation	22		1,029,727	31-Oct-09	100%			100%	100%
		Nhlazatshe water reticulation	15	1,260,000	1,260,000	20-Sep-09	0%		2009/10	0%	0%
		Upgrading of Empuluzi(methula) GSDM	85	6,125,000	6,125,000	30-Jun-09	16%		2009/10	26%	16%
		Upgrading of Empuluzi(Mayflower) GSDM	75	4,200,000	4,200,000	30-Jun-09	2%		2009/10	18%	2%
		Upgrading of Carolina WTW GSDM	75	7,500,000	7,500,000	30-Jun-09			2009/10	26%	5%
		Upgrading of Bettiesgoed bulk scheme GSDM	25	2,000,000	2,000,000	30-Jun-09	0%		2009/10	18%	0%

		Upgrading of Elukwatini WTW GSDM	90	4,000,000	4,000,000	30-Jun-09	0%		2009/10	35%	0%
		Provision of Boreholes hand Pumps GSDM(Ngonga, Noredeen, Syde, De Wet, Dundonald,Ngondini, KaMasuku, Kamboyi, Ward13, Bantfwabetfu,Armburg, Nhlazatshe 6, Nhlazatshe3 Belveredere,Slovo	30	1,000,000	1,000,000		0%		2009/10	26%	0%
		Upgrading of Ekulindeni WTW	50	200,000			18%		2009/10	18%	18.00%
		Nhlazatshe water reticulation	15	1,260,000	1,260,000	31-Mar-09	0%		2009/10	0%	0%
	Cultural Projects		Employment target				Physical Progress				
		Renovation of Mayflower stadium(phase 3)	36	1,000,000	1,000,000	8/25/2008	100%		8/12/2008	100%	100%
		Other									
		Constr. of ring road from Mkhumula to Pitoli(Xtrata)	40	1,800,000	1,800,000	30-Jun-09	8%		2009/10	30%	8%
		Completion of ring road from Mkhumula to Pitoli(MIG)	22	1,500,000	1,500,000	30-Jun-09	100%			100%	100%
		Refubishment of DWAF Scheme	7,004,000	7,004,000	7,004,000	30-Jun-09	0%		2009/10	30%	0%
		Development of Road Master Plan	0.00			30-Jun-09	0%		2009/10	0%	

		WSDP(DBSA)	0.00	150,000	150,000	30-Jun-09	0%		2009/10	10%	0%
		Information Management System (DBSA)	0.00	840,000	840,000	30-Jun-09	0%		2009/10	10%	0%
		Fabrication and erection of pedestrian bridges at Sandleni And Lochiel	15	200,000	200,000	30-Jun-09	50%		2009/10	50%	50.00%
		Constuction of pedestrian bridges at stream crossing at Syde east, De wet , Nordeen	11	187,335	187,335	30-Jun-09	100%			100%	100.00%
		Construction of Culvert at river crossing on the Hereford gravel road	10	499,525	499,525	30-Jun-09	100%			100%	100.00%
		Construction of Culvert at Sithobela river crossing - Mashona	17	250,000	250,000	30-Jun-09	100%			100%	100.00%
		Fabrication and erection of pedestrian steel bridges at Rassia	14	330,550.75	330,550.75	30-Jun-09	50%		2009/10	50%	50.00%
	ROADS										
		Constr. of storm-water drainage in Nhlazatshe 1,2 & Barcelona	19	1,000,000	1,000,000	8/22/2009	70%		2009/10	70%	70.00%

3.6 DEPARTMENT: PUBLIC SAFETY
DIRECTOR: MS. N.I.V MAZIBUKO

PROJECT	OBJECTIVE	KPI	TARGET	VARIANCE/ DEVIATION & REASON IF ANY	PROGR IN %
Promote the prevention of social crime	To minimize social crime prevalence and incidences	Establishment of ALM MAM Structure	To reduce social crime	None	100%
Safeguard Council's assets and employees	To promote safety in the municipal buildings	Implement access control to key municipal buildings	Improvement in access control to municipal buildings and improved safety of Council's employees and assets	None	100%
Eliminate stray animals and improve safety	To minimise the number of car accidents caused by stray animals	Number of stray animals placed in safety custody	At least one animal pound constructed	Lack of funds	10%
	To eliminate livestock theft	Number of animals marked and positively identified			
Improve pedestrian safety	To reduce the number of pedestrian collisions occurrence	Number of speed humps constructed	Hotspot identified	Lack of funds	40%
Ensure compliance with Road Traffic Legislation	To promote traffic law enforcement and abidance	Number of law enforcement operations	Reduction in traffic violation	None	100%
Provision of adequate road signage	To ensure visibility of traffic signs and relevant information signs	Number of new traffic and information signs	Provision of signs at appropriate locations	None	100%
Promote the provision of demand responsive provision of vehicle registration and licensing services	Improve easy access of a registration authority	% of community having access to registration and licensing services	Increase the number of licensing service centre under the control of the municipality	Mpu Roads and Transport was requested to cease ownership of the Elukwatini A to the municipality. Request not approved.	30%

Promote the implementation of regulatory mechanism to combat fraud and corruption in the licensing function	To ensure that officials abide and act as per the regulations stipulated	% reduction of fraud and corruption	Zero rate fraud and corruption activities at centre	Fraud and corruption activities are detected and dealt with.	80%
Provide fire fighting and rescue services	Improve response time to emergency incidences	Number of fully equipped and operational fire fighting units	Provision of fire equipment	None	100%
Promote the provision of infrastructure for disaster management	To give effective first relief in disaster situations	Number of fully equipped disaster management centre	Provision of a disaster management centre	GSDM has funded one disaster management centre in ALM. The project is at the planning phase.	30%
Improve disaster mitigation measures	To ensure that Disaster management plan revised	Comprehensive disaster management plan	All stakeholders inputs considered during disaster management	None	100%
Promote a culture for risk avoidance among stakeholders	To give relevant education and information in case of Disasters	Number of risk assessment and awareness campaigns held	Capacitating all the role players through integrated education and public awareness	None	100%
Fill critical posts	To promote effective working environment and reduce staff overwork	Number of critical posts filled	Four critical post filled	None	100%
Promote skills development	Capacitate officials in the department with necessary skills	Number of training attended by the department's staff	Total number of training programmes attended by each member of staff	None	100%
Manage the financial resources of the directorate in terms of the MFMA	Ensure that all expenditures are per the relevant Act	Total of departmental budget spent in terms of the MFMA	% of budget allocation spent in terms of the MFMA	Budget was spent as allocated, transfer of funds between operations vote was necessary in order to avoid over exp on certain votes	80%

4. RECOMMENDATIONS FOR THE ENHANCEMENT OF PERFORMANCE OF THE MUNICIPALITY

Given the above-mentioned situation, the following recommendations are advanced with a view of ensuring that the performance of the municipality is improved / enhanced in future.

- 4.1 The submission of quarterly performance reports by departments timeously is very key in this regard. Quarterly performance reports should be submitted within seven days after the last day of the quarter, that is, on the seventh (7th) of October in case of the first quarter of the month, for instance. This will allow the PMS section enough time to spend analyzing the report before it goes to the Office of the Municipal Manager.
- 4.2 At the current conjuncture our performance measurement initiatives are focusing on the inputs and the outputs as opposed to the outcome since they are more concerned with tangible results rather than the impact our projects/programmes have on the lives of our people.
- 4.3 There is a need to improve on the budgeting and the spending patterns of departments. In most instances departments would request that certain funds be moved from certain votes to other votes because of overspending and under spending on certain votes.
- 4.4 The alignment between the IDP and Budget cannot be over-emphasized. There have been concerns that the municipal budget does not cater for the projects / programmes that are contained in the IDP. Service delivery cannot be realized if this becomes the case.

5. CONCLUSION

It is our firm belief that the report has attempted as far as possible to paint a correct picture about the institution. This is not rosy picture which will show the only the good side of the municipality, but one that has captured the exact situation so that the Office of the Auditor-General could be able, in partnership with other relevant stakeholders, assist the institution going forward.

LIST OF ACCRONYMS USED:

IDP	: Integrated Development Plan
PMS	: Performance Management System
SDBIP	: Service Delivery and Budget Implementation Plan
ALM	: Albert Luthuli Local Municipality
PED	: Planning and Economic Development
MSA	: Municipal Systems Act
MFMA	: Municipal Finance Management Act

CHAPTER 3

1. MEASURES TAKEN OR TO BE TAKEN TO IMPROVE PERFORMANCE

The Strategic Planning Session held on 20 – 22 April 2007 is one of the measures taken to improve the performance of the municipality. During this three-day planning operation the Management Team, Political Office-bearers, Ward Councilors and selected Ward Committee members, Organised Labour and Community Development Workers (CDW's) charted the performance requirements for the financial year, ensuring that all KPA's, KPI's and Targets are clearly understood by all the role-players and that systems and procedures are in place to achieve them.

Due to the poor capacity at Technical Services that led to poor expenditure of MIG funds the Project management Unit functions were outsourced to a private consulting company by the name VCL. It is envisaged that this move will result in a marked improvement in planning, registration and implementation of MIG projects.

Some vacant posts which were considered as critical to the improvement of the performance of the municipality were advertised and filled.

Capacity building and training will be provided to the staff and councilors to enable them to perform according to the requirements.

2. FINANCIAL STATEMENTS FOR THE 2006/2007 FINANCIAL YEAR

The financial statements for the 2006/2007 financial year were compiled within the specified period. The Audited financial statements have been received from the office of the Auditor-General and are attached as annexure B.

3. AUDIT REPORTS

a. INTERNAL AUDIT

- ***INTERNAL AUDIT REPORT ON THE 2006/2007 FINANCIAL STATEMENTS***

The financial statements were not internally audited due to capacity constraints in the Internal Audit unit.

- ***INTERNAL AUDIT REPORT ON THE REPORT ON THE AUDIT PERFORMED IN TERMS OF SECTION 45***

The internal audit report was not done because there is no Performance Management System in place. The PMS was only approved by Council on 29 May 2007 for implementation from 1st July 2007.

b. AUDITOR-GENERAL

- ***AUDITOR-GENERAL'S REPORT ON THE 2006/2007 FINANCIAL STATEMENTS***

The Auditor-General's report on the 2006/2007 Financial Statements of Albert Luthuli Municipality is attached as Annexure A.

- ***AUDITOR-GENERAL'S REPORT ON THE REPORT ON THE AUDIT PERFORMED IN TERMS OF SECTION 45***

Although there was no internal auditing of performance the report of the Auditor-General on the performance measurements is contained in the Auditor-General report for the 2006/2007 financial year.

4. CONCLUSION

This is the second annual report for the Albert Luthuli Municipality and it should be appreciated that it has been done internally. As we all learn and perfect the Performance Management System the process and actual compilation of the Annual Report will be much easier. This Annual Report is to be submitted and tabled before the Albert Luthuli Municipal Council in terms of section 127 of the Municipal Finance Management Act (MFMA). The Council must consider the Annual report in terms of section 129 of the MFMA.

ANNEXTURES

ANNEXURE A



Audit Report Albert
Luthuli.pdf



To MM - Responses
to Audit Report.doc

Albert Luthuli Municipality



Memorandum

TO: MUNICIPAL MANAGER

CC : INTERNAL AUDITOR

From: Mr VN Mpila
DIRECTOR - PED

08 October 2008

AUDIT FINDINGS: PERFORMANCE AUDIT FOR THE YEAR ENDED 30-06-2008.

The draft management letter dated **3 October 2008** refers.

Please note that I do not agree with the root cause for the audit finding.

The municipality has compiled Annual Performance Reports as part of its Annual Reports since 2005/2006 financial year. The municipality had a performance management framework since 2003. The Performance Management System, based entirely on the framework, was approved on 27 June 2007 for implementation on 1st July 2007.

For the period in question, it is as yet premature to say the municipality does not report on performance measurement factors as the 2007/2008 Annual Report still has to be done. Section 127(2) of the MFMA gives the maximum time of tabling the Annual Report as seven (7) months after the end of the financial year.

The annual performance report will be compiled as it has always been done in the past few years. We will appreciate any suggestions for improvements of our current format, if necessary.

Kind regards,

.....
V.N Mpila
DIRECTOR: PED

Albert Luthuli Municipality



Memorandum

TO: MUNICIPAL MANAGER

CC : *INTERNAL AUDITOR*

From: Mr VN Mpila
DIRECTOR - PED

30 October 2008

AUDIT FINDINGS: PERFORMANCE AUDIT FOR THE YEAR ENDED 30-06-2008.

The draft management letter dated **28 October 2008** refers.

Our responses are as follows:

45. Performance Information – Copy of IDP not submitted to MEC.

Please note that we do not agree with the root cause for the audit finding. We complied with section 32(1)(a) of the Municipal Systems Act, 2000.

The IDP document was sent to the MEC as per our attached letter dated 01/06/2008. However, the MEC's office later responded that they have only received the letter as stated on the attached letter dated 07/07/2008, signed on 8/07/2008 and only received at the municipality on 12/08/2008. In the department's letter dated 14/08/2008 the department acknowledges receiving the IDP document on 16/07/2008, and this suggests that the document was received in time and possibly misplaced within the department. We have no record of ever sending a second IDP document to the MEC.

47. Performance Information in IDP not linked to the Budget.

Only the funded projects identified in the 2007/2008 IDP were included in the 2007/2008 Budget and linked by means of IDP Ref numbers or Project ID's as shown on the attached copies. This has now been improved in the current IDP document by also linking all the objectives in relatively the same way.

ANNEXURE B



final 29-11-2008
Albert Luthuli Municipi